MOOC DIGITAL WORKPLACE

PRESENTATION
VIDEO: MOD 0

Script: details of what the course presenter will say.
On screen text: ideas, images etc. to appear on screen as and when prompted.
Editing notes: notes of what needs to be changed for the next edition.

SCRIPT	ON SCREEN TEXT	EDITING NOTES
Have you ever considered the option to work remotely? Do you have the option to work like this and do not know what it implies? Have they asked you in your company to telework? Or do you already work in this mode and would you like to get more out of it?	Card: REMOTE WORK	Close-up of the trainer for a few seconds holding a sign showing his/her full name.
If you feel identified with any of these situations and want to acquire the necessary skills to achieve a better performance in this new professional scenario, you are in the right place!		Close-up of the trainer.
In this course, we will learn how to deploy our full potential by taking full advantage of the benefits of teleworking, with practical tips for day-to-day work. We will work on the development of the essential skills to be competent professionals in contexts of delocalised and autonomous work.	Card: ESSENTIAL SKILLS FOR "DIGITAL WORKPLACE"	Close-up of the trainer.
In particular we will learn to develop our self-leadership, to orient ourselves towards the achievement of objectives and productivity; to know the particularities of remote communication; to maximize joint results and personal	Cartel: • Self-leadership • Communication • Teamwork	On screen, an image of someone teleworking and that the different points (name of

satisfaction when working in teams or in networks; to manage change effectively, and to deploy our creative skills for problem solving and innovation.	• Change management and creative thinking	(name of the modules) are falling, according to the trainer is mentioning them
Are you ready for this trip? Well ... let's start!	Sing: LET´S START!	Close-up of the trainer.